



EBSA interactions with other organisations

General principles

Background and rationale

European BioSafety Association (EBSA) interacts with a diversity of organisations, associations and agencies in order to realize its objectives. This document provides an overview of the main principles that guide the different types of interactions.

1) Membership

The status of EBSA being a member of another organisation.

Description:

EBSA can be a member of another organisation provided that this organisation has at least partially the same objectives as EBSA, has no conflicting objectives or interests and leaves EBSA the absolute freedom to manage its own affairs.

Decision:

EBSA Council, endorsed by the AGM, decides on becoming a member of another organisation.

Rights:

- As determined by the bylaws of the organisation of which EBSA is a member.

Obligations:

- As determined by the bylaws of the organisation of which EBSA is a member

Examples of current membership:

- EBSA is a member of the International Federation of Biosafety Associations

2) Partnerships

A partnership is defined as a formal union or relationship between EBSA and another association or other organisation, made in order to advance common goals and to secure common interests.

Description:

EBSA may establish partnerships of mutual benefit with other biosafety/biosecurity associations or other organisations in order to share information and to promote biosafety as a scientific discipline and with the ultimate goal to serve its members and biosafety professionals worldwide.

Decision:

EBSA Council decides on establishing partnerships, based on a proposal either from the EBSA membership or by the proposed partner organisation.

Rights:

EBSA Administration Office: c./o. DECHEMA e.V. ▪ Theodor Heuss Allee 25 ▪ 60486 Frankfurt (Main) ▪ Germany
Phone: +49 69 7564 381 ▪ Fax: +49 69 7564 299 ▪ Email: ebsa-office@ebsaweb.eu ▪ website: www.ebsaweb.eu

European BioSafety Association (EBSA) – ivzw – Sint Annadreef 68b – 1020 Brussels - Belgium
BE Ondernemingsnr.: 475.189.538 ▪ Account ING: 330-0583029-16 ▪ IBAN: BE72 3300 5830 2916 ▪ BIC: BBRUBEBB

As determined in a bilateral Memorandum of Understanding which will be tailored to each partnership but should encompass the following principles

- To actively promote the events and activities of the partner organisation. This will include, for example, advertising partner conferences or courses on the other partner's website, or in their newsletters, for an agreed period.
- Partner organisations have the right to use the term "partner with EBSA" and the EBSA logo next to their logo or name. EBSA has the same rights; can use the term "partner with" and to include the name and logo of the partner organisation on agreed communications.
- Partner organisations receive the newsletters for distribution among the membership of the partner association or organisation.
- So as to encourage cross-partner representation at key biosafety events, EBSA would offer free registration for one representative to the EBSA Annual Conference (but not to the pre-conference workshops). EBSA would expect the reciprocal arrangement to be offered by the partner.
- Members of one organisation (EBSA or the partner organisation) are encouraged to consider full membership of the partner association however it is standard practice not to offer discounts for membership to partners.

Obligations:

As determined in a bilateral Memorandum of Understanding but encompassing the following principles

- The partner organisation will actively promote EBSA events and activities within their internal communications. The nature and duration of this promotion can be agreed for each partnership but would normally comprise at least advertising the EBSA annual conference on the front page of the partner's website using a hyperlinked graphic. EBSA would offer the reciprocal arrangement to the partner.
- Partner organisations remain independent legal entities.
- The mission, goals and principles of both partner organisations must be clear to each other. These should preferably be set forth in the official bylaws or charter of each organisation. EBSA, and its partners, have the right to request the charters or official bylaws for review and filing for the purpose of review of the application for establishing the alliance.
- Both EBSA and the partner organisation remain independent in the management of their organisation and can at any moment jointly or unilaterally terminate the partnership. The partnership cannot be construed as a business relationship in which one organisation takes on any responsibility over dealings and commitments made by the other.
- EBSA and each of its partner organisations are represented by one or more persons, one of these being the official liaison person.

3) EBSA support

EBSA contributing in any form to a third party initiative or activity

Description:

Other organisations, possibly already linked in a partnership, may call upon EBSA to support one of their initiatives. Support can range from financial backing, logistic support, scientific contributions to image reinforcement.

Decision:

EBSA Council decides on the basis of a careful evaluation of the aim of the meeting, the ability of EBSA to direct the initiative, the requested contribution and the overall strategic importance of the relationship with the third party and the event for EBSA's objectives.

Rights:

As determined in a bilateral agreement but encompassing the following principles

- EBSA is entitled to one representative in a decision body that has authority in the organisation of the event (e.g. a scientific committee for a symposium).

- EBSA is entitled to at least two free participants to the event and receives an option to inform the participants to the event of EBSA and its activities free of charge (e.g. by distribution of flyers, display).
- EBSA has the right to cancel its support and the third party must then remove any indication of EBSA support.

Obligations:

As determined in a bilateral agreement but encompassing the following principles

- The requesting third party is an independent legal entity, being in full legal compliance with the country it is chartered in.
 - Both parties must define jointly in detail the support expected from EBSA.
 - The third party must provide the necessary information allowing EBSA to make a correct evaluation.
 - Both EBSA and the third party remain independent in the management of their organisation and can at any moment jointly or unilaterally terminate the supportive collaboration. The supportive collaboration cannot be construed as a business relationship in which one organisation takes on any responsibility over dealings and commitments made by the other.
 - Where appropriate, the initiative should be clearly labelled (with reference to EBSA and/or with the EBSA logo). The third party is not entitled to use the EBSA logo for any other purpose and should avoid any circumstance that may create an impression that EBSA is supporting other activities than those subject to the agreement.
-